



JOHN A. CLARKE
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Superior Court of California
County of Los Angeles

April 21, 2004

TO: All Staff

FROM: John A. Clarke, Executive Officer/Clerk

SUBJECT: **COURTHOUSE CLOSURES AND WORK RELOCATION**

Due to state mandated reductions in the Court's security budget, we must take actions to reduce our security expenditures. These actions include the closure of court locations and the relocation of workload, as follows:

- Closure of the South Gate Courthouse
- Closure of the Monrovia Courthouse
- Closure of the Culver City Courthouse
- Relocation of the Huntington Park criminal caseload
- Relocation of the ~~Malibu criminal custody caseload~~

These actions are necessary to assist the court in meeting the \$4 million reduction in our security budget. **These closures and work relocations will not result in any staff lay-offs.** Staff in the affected locations will be re-deployed based upon the needs of the court.

These activities will be taking place over the next few months. Court management will be working to develop the staff re-deployment plans and will share the information with the affected employees as soon as possible. If you have any questions or concerns, please contact your site manager as soon as possible.

c: Presiding Judge Robert A. Dukes
Asst. Presiding Judge William A. MacLaughlin
Supervising Judges