



# COUNTY OF SAN DIEGO

DAVID L. BUTLER

ASSESSOR/RECORDER/COUNTY CLERK

www.sdarec.com



ASSESSOR'S OFFICE  
1600 PACIFIC HIGHWAY, SUITE 103  
SAN DIEGO, CA 92101-2480  
(619) 236-3771 • FAX (619) 557-4056

RECORDER/COUNTY CLERK'S OFFICE  
1600 PACIFIC HIGHWAY, SUITE 260  
P.O. BOX 121750, SAN DIEGO, CA 92112-1750  
(619) 237-0502 • FAX (619) 557-4155

## MEMORANDUM

DATE: May 12, 2010  
TO: Recording customers  
FROM: Diana Bradrick, Assistant Assessor/Recorder/County Clerk  
RE: Recording Fee Increase

Section 27361 of the Government Code was amended in the last legislative session to increase the base fee for recording the first page of a document from four dollars (\$4.00) to a maximum of ten dollars (\$10.00). Following a fee study conducted by the office to determine our costs, the San Diego Board of Supervisors approved the fee increase on May 11, 2010.

Effective, Thursday July 1, 2010, the recording fee for the first page of a document will increase by six dollars (\$6.00). This rate will increase our total first page fee from the current \$9.00 to \$15.00. Our updated fee schedule is attached.

	<u>Current Fee</u>	<u>Fee after Increase</u>
Recording fee for first page of regular documents:	\$ 9.00	\$15.00

If you have any questions regarding the fee increase, please contact the Recorder's Office at (619) 238-8158.



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## Fee Schedule

### Document Recording (619) 238-8158

<u>Regular Recording Fees</u>	<u>Fee</u>	<u>Code</u>
First page of all titles not associated with the Real Estate Fraud Fee Standard page size (8 ½ x 11)	\$ 15.00	GC27361, GC 27361.4, GC27397, GC 27301
First page of all titles associated with the Real Estate Fraud Fee Standard page size (8 ½ x 11). Titles associated with fraud fee: Deed of Trust, Notice of Trustee Sale, Assignment of Deed of Trust, Reconveyance, Notice of Default, Substitution of Trustee, Request for Notice, Notice of Rescission of Declaration of Default	\$ 18.00	GC27361, GC 27361.4, GC27388, GC27397, GC 27301
Each additional page (8 ½ x 11)	\$ 3.00	GC27361
Non-conforming page size (other than 8 ½ x 11), each page of the entire document	\$ 3.00	GC27361a, GC27361.5
Penalty Print Fee- 9 lines per vertical inch or 22 characters per horizontal inch (per page)	\$ 1.00	GC27361a
Release of lien by a local government entity (excludes Federal)	\$ 13.00	GC27361.3, GC27361.4, GC 27301

<u>Document Requiring Additional Indexing</u>		
Each additional reference indexed	\$ 1.00	GC27361.2
Each additional name indexed (Each group of 10 names after 1st.)	\$ 1.00	GC27361.8
Each additional title not associated with the Real Estate Fraud Fee	\$ 15.00	GC27361, GC 27361.4, GC 27397, GC 27301
Each additional title associated with the Real Estate Fraud Fee	\$ 18.00	GC27361, GC 27361.4, GC27388, GC 27397, GC 27301

<u>Miscellaneous Fees</u>		
Documentary transfer tax per \$500.00	\$ 0.55	R&T11911
Survey Monument Preservation Fund Fee	\$ 10.00	GC27585 SDC RES 1978-14
Notification of Involuntary Lien (first debtor)	\$ 3.00	GC27387
Each additional Lien Notification (at a different address)	\$ 1.00	
Preliminary Change of Ownership Report (Fee in Lieu of)	\$ 20.00	R&T 480.3
Financing Statement-Request for Information	\$ 10.00	UCC9403-9407, GC 27361.4
Preliminary 20-day filing and notice	\$ 20.00	GC27361.9
Non-recorded document (Filed)	\$ 4.00	GC27380
Early Release Fee per document (fee for the "early" release of a recorded document)	\$ 20.00	SDCRes 07-086
<u>Copies</u>		
Recorded or filed documents 8 ½ " X 11" (1st page per document)	\$ 2.00	GC27366
Recorded or filed documents 8 ½ " X 11" (ea. subsequent page after first)	\$ 2.00	GC27366
Certificate under seal (per document)	\$ 1.00	GC27364
Conformed copies	\$ 1.00	GC54985

**County Clerk (619) 237-0502**

<b>Fictitious Business Name Filings</b>		
Fictitious Business Name (includes 1 partner)	\$ 30.00	B&P17929a,d, SDCRes 07-235
Additional Fictitious Business or partner name	\$ 5.00	B&P17929a,d, ORD 9862
Abandonment of Fictitious Business Name	\$ 25.00	B&P17929b,d, ORD 9862
Statement of Withdrawal from Partnership operating under FBN	\$ 25.00	B&P17929c,d, ORD 9862
Clerk Search	\$ 5.00	GC26854
Daily FBN list for sale/per page	\$ 2.00	GC26831

<b>Notary Oath &amp; Authentications</b>		
Notary Bond Filing Fee (file, cancel, withdraw or revoke)	\$ 12.00	GC26849.1, SDCRes 07-086
Notary Bond Recording Fee	\$ 9.00	GC27361
Notary Bond/extra page	\$ 3.00	GC27361
Notary Authentication/Certify Notary Signature	\$ 5.00	GC26855, SDCRes 07-086

<b>Legal Document Assistant</b>		
Legal Document Assistant Registration	\$ 175.00	B&P6404
Legal Document Assistant Filing Fee (file, cancel, withdraw or revoke)	\$ 7.00	B&P6405 (4) (C)
Legal Document Assistant Bond Recording Fee	\$ 9.00	GC27361
Legal Document Assistant Bond /extra page	\$ 3.00	GC27361
Legal Document Assistant Identification Card	\$ 10.00	B&P6404, B&P22352 B&P22453
Legal Document Assistant current list for sale /per page	\$ 2.00	GC26831

<b>Process Server</b>		
Process Server Registration	\$ 100.00	B&P22353 (C)
Process Server Filing Fee (file, cancel, withdraw or revoke)	\$ 7.00	GC27361
Process Server Bond Recording Fee	\$ 9.00	GC27361
Process Server Bond/extra page	\$ 3.00	B&P6404, B&P22352 B&P22453, GC27361
Process Server Identification Card	\$ 10.00	GC26831
Process Server current list for sale /per page	\$ 2.00	GC26831

<b>Professional Photocopier</b>		
Professional Photocopier Registration	\$ 175.00	B&P22453
Professional Photocopier Registration if already a Process Server	\$ 100.00	B&P22453.1
Professional Photocopier Filing Fee (file, cancel, withdraw or revoke)	\$ 7.00	B&P6405, B&P22455 (a)(2)
Professional Photocopier Bond Recording Fee	\$ 9.00	GC27361
Professional Photocopier Bond/extra page	\$ 3.00	GC27361
Professional Photocopier Identification Card	\$ 10.00	B&P6404, B&P22352 B&P22453
Professional Photocopier current list for sale /per page	\$ 2.00	GC26831

<b>Unlawful Detainer</b>		
Unlawful Detainer Registration	\$ 175.00	B&P6404
Unlawful Detainer Filing Fee (file, cancel, withdraw or revoke)	\$ 7.00	B&P6405
Unlawful Detainer Bond Recording Fee	\$ 9.00	GC27361
Unlawful Detainer Recording Bond/extra page	\$ 3.00	GC27361
Unlawful Detainer Identification Card	\$ 10.00	B&P6404, B&P22352 B&P22453
Unlawful Detainer current list for sale /per page	\$ 2.00	GC26831

<b>Sureties</b>		
Power of Attorney (file, cancel, withdraw or revocation)	\$ 3.50	GC26855.1
More than one name on a Power of Attorney by Surety	\$ 2.25	GC26855.1
Certificate re: Authority Issued By Insurance Commissioner	\$ 3.00	GC26855.3

<b>Fish &amp; Game</b>		
Fish & Game Notice of Determination Neg. Declaration	\$ 2,792.25	F&G711.4d,e
Fish & Game Notice of Determination Environmental Report	\$ 2,010.25	F&G711.4d,e
Fish & Game Administration Fee	\$ 50.00	F&G711.4 SDCRes 07-056

<b>Certificates</b>		
Foreign Translation Certification (per document)	\$ 10.00	GC27293, SDCRes 07-235
Certificate of Appointment of Humane Officer	\$ 5.00	Corp 14502 e
Exemplification	\$ 20.00	GC26839

<b>Accounting</b>		
Returned Check Fee	\$ 25.00	Sect. 761 County Admin. Code