



LARRY W. WARD
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER
FEE SCHEDULE
(Effective January 1, 2010)

www.riversideacr.com

County Clerk P.O. Box 751, Riverside, CA 92502-0751
(951) 486-7000

Marriage License Fees

Marriage License.....	\$68.00
Confidential Marriage License.....	76.00
Affidavit to amend license (within one year).....	<i>no fee</i>
Affidavit to amend license (after one year).....	20.00
Duplicate Marriage License.....	25.00
Duplicate Confidential Marriage License.....	25.00
Certified copy of a Marriage License.....	14.00
Application for Appointment as Deputy Commissioner of Civil Marriages - One Day Appointment.....	58.00
Notary Public, Approval to Issue Confidential Marriage License.....	300.00

Marriage Ceremony Fees (fees do not include marriage license)

Marriage Ceremony Performed Monday through Friday.....	65.00
Saturday Marriage Ceremony (Effective August 29, 2009: Due to County Furloughs, we are not performing Saturday ceremonies at this time).....	90.00
Disposable Camera (optional).....	5.00
Video Tape (optional).....	14.00

Fictitious Business Name Fees

Fictitious Business Name Statement (one business name, one owner).....	35.00
Each additional business name doing business at the same address, on the same statement.....	7.00
Each additional registrant, on the same statement.....	7.00
Certified copy of a Fictitious Business Name Statement.....	3.00
Abandonment of Fictitious Business Name.....	27.00
Withdrawal from Partnership.....	27.00

Certificates for Legal Document Assistant, Unlawful Detainer Assistant, Process Server, Professional Photocopier

Certificate of Registration of Process Server (includes \$15.00 recording fee and \$7.00 for filing of bond).....	132.00
Cancellation, withdrawal or revocation of Process Server's Bond (includes \$15.00 recording fee).....	29.00
Certificate of Registration of Legal Document Assistant or Unlawful Detainer Assistant (includes \$15.00 recording fee and \$7.00 for filing of bond).....	197.00
Cancellation, withdrawal or revocation of Unlawful Detainer/Legal Document Assistant (includes \$15.00 recording fee).....	29.00
Card for employee - Unlawful Detainer/Legal Document Assistant.....	10.00
Certificate of Registration of Professional Photocopier (includes \$15.00 recording fee and \$7.00 for filing of bond).....	197.00
Certificate of Registration of Professional Photocopier (if already registered as Process Server).....	122.00
Cancellation, withdrawal or revocation of Photocopier Bond (includes \$15.00 recording fee).....	29.00
Card for employee - Photocopier.....	10.00

Notary Public filing Fees

Notary Public Registration (includes \$15.00 recording fee and \$7.00 filing fees).....	44.00
Cancellation, withdrawal or revocation of Notary Bond (includes \$15.00 recording and \$7.00 filing fees).....	29.00
Conformed copy of notary bond.....	1.00

COUNTY CLERK FEE SCHEDULE, continued...

Surety Fees

Power of Attorney for Admitted Surety Insurer - One name.....	\$14.00
Power of Attorney for Admitted Surety Insurer - Each additional name.....	14.00
Financial Statement - Admitted Surety Insurer.....	3.50
Revocation of Power of Attorney.....	5.00

County Clerk's Copy and Certification Fees

Certifying a copy of any filed paper.....	1.75
FAX Copy (Records in office).....	2.00
FAX Copy (Records stored off-site).....	5.00
Copy, Photocopy - Per Page.....	0.50
Comparing Fee - Per Page.....	0.50
Certification of official capacity of Public Officer.....	2.25
Certificate of Proof of Authority of Surety to Act.....	3.00
Certification of Notary Signature (one name).....	10.00
Certification of Notary Signature (additional requests, same notary).....	5.00
Certification of Translation.....	10.00
Acknowledgement in criminal/adoption cases.....	<i>no fee</i>
Requests via the Public Records Act - First Page.....	0.50
Requests via the Public Records Act - Per Additional Page.....	0.10

Filing Fees

Administration of Oath for Humane Officer.....	5.00
Fish & Game documentary handling fee.....	64.00
Laundry supply name, mark, or device.....	1.00
All papers for which a fee is not elsewhere provided.....	2.25

Passports*

Passport (Adult, 16 years and older. Includes \$25 County Clerk processing fee + \$75 Passport Services fee).....	100.00
Passport (Children, 15 years and younger. Includes \$25 County Clerk processing fee + \$60 Passport Services fee).....	85.00
Passport Card (Adult, 16 years and older. Includes \$25 County Clerk Processing fee + \$20 Passport Services Fee).....	45.00
Passport Card (Children, 15 years and younger. Includes \$25 County Clerk Processing fee + \$10 Passport Services Fee).....	35.00

* **Note regarding Passports:** There are TWO separate fees. One fee must be in the form of a personal check, cashier's check, or money order made payable to Passport Services in the amount of \$75.00 for adults or \$60.00 for children. The other fee can be in the form of either cash or a check made payable to the County Clerk in the amount of \$25.00. The Passport Book and Passport Card can both be applied for simultaneously on the same application. The fees for both documents can be combined into a single payment made payable to Passport Services in the amount of \$95 for adults or \$70 for children. There is only ONE (1) \$25 County Clerk fee when applying for both documents simultaneously.

NOTE:

**There is a \$31.00 fee for all returned checks (Ordinance 729.4).
No documents will be returned unless a stamped, self-addressed envelope is included.**

DISCLAIMER: The information contained herein was valid at the time of publication. The Assessor-County Clerk-Recorder reserves the right to modify, change or make improvements at any time, without notice, and assumes no liability for damages incurred directly or indirectly as a result of errors, omissions or discrepancies.

Recorder P.O. Box 751, Riverside, CA 92502-0751
(951) 486-7000

Basic Recording Fees

First page.....	\$15.00
Each additional page.....	3.00
Each additional title.....	15.00
Release of lien by a government agency for each recording reference.....	13.00

Additional Recording Fees

Each page if ANY page is not 8 1/2" x 11".....	3.00
Each page containing small print.....	1.00
Each group of 10 names or fractional portion after first 10.....	1.00
Involuntary lien notification for each debtor address against whom an involuntary lien is recorded.....	5.00
For each additional recording reference which requires additional indexing.....	1.00

Copy and Search Fees

Customer Copy Label, at the time of recordation only.....	1.00
Conformed Map Copy, at time of recordation only.....	14.00
Official Records - Regular copy (request made at the time of recording)	
First page.....	3.00
Each additional page.....	1.00
Regular copy (request not made at time of recording)	
First page.....	7.00
Each additional page.....	1.00
System Page Copy.....	1.00
Certification of complete regular copy.....	1.00
Extensive Research referred to Policy Analyst..... 15 minutes /	12.50
Requests via the Public Records Act - First Page.....	0.50
Requests via the Public Records Act - Per Additional Page.....	0.10

Copy and Certification of Vital Records

Death Certificate, copy or search.....	12.00
Birth Certificate, copy or search.....	17.00
Marriage Certificate, copy or search.....	14.00

Filing Fees

First page, each map.....	10.00
Each additional page.....	2.00
California Preliminary 20-Day Notice.....	62.00

Real Estate Fraud Prosecution Trust Fund

Each title: Assignment of Deed of Trust; Assignment of Mortgage; Assignment of Mortgage/Deed of Trust; Deed of Trust; Extension of Deed of Trust; Modification of a Deed of Trust; Notice of Default; Notice of Rescission of Declaration of Default; Notice of Trustee Sale; Reconveyance; Release of Deed of Trust; Release of Obligation of Deed of Trust; Request for Notice; Subordinated Deed of Trust; Substitution of Trustee; and any of the above titles being re-recorded	3.00
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Preliminary Change of Ownership Report

Documents evidencing a change of ownership, NOT accompanied by a completed and signed Preliminary Change of Ownership Report.....	20.00
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Survey Monument Preservation Fund

Deeds (other than Quitclaim Deeds, Easements, and Deeds of Trust) transferring ownership in real property that do not describe a complete lot created by a recorded tract map.....	10.00
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UCC Fees

UCC filing, 1-2 pages.....	12.00
UCC filing, 3 or more pages.....	22.00

NOTE: Per Ordinance 516.3, a processing fee may be deducted from refunds resulting from overpayment of fees.

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Assessor P.O. Box 12004, Riverside, CA 92502-2204
 (951) 955-6200

Copy Fees

Assessor's Map copy.....	\$3.00
Residential Property Characteristics Report per Assessment Number (Completed via ACR Form 145, 402, or 935).....	15.00
Commercial Property Characteristics Report per Assessment Number (Completed via ACR Form 145, 402, or 935).....	24.00
Photocopy or System Page Copy (per page).....	1.00
Certification of Assessor Printout Copy (per page).....	1.00
Requests via the Public Records Act - First Page.....	0.50
Requests via the Public Records Act - Per Additional Page.....	0.10

Other Fees

Undivided Interest (initial set-up).....	177.00
Undivided Interest (ongoing maintenance).....	77.00
Separate Valuations.....	247.00
Separate Timeshare Assessments (initial set-up).....	14.59
Separate Timeshare Assessments (ongoing maintenance).....	9.38
Historical Aircraft Exemption Claim (initial filing).....	35.00
*Request for Assessor Info. via Property Data Center (5 minute minimum; billed in increments of 5 minutes).....	117/hour
*Request for Assessor Info. via Geographical Info. System (5 minute minimum; billed in increments of 5 minutes).....	101/hour

*NOTE: Computer data downloads and copies of micrographic/microfiche images are available upon request from the Assessor's Property Data Center. Contact the Assessor's office for details and fee amounts. Sales tax will be added to products and services in accordance with State law. Special requests that incur charges from other County Departments/third party vendors will be added to the fee above as applicable.

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